



Historical Society of Princeton
at Urdike Farmstead

354 Quaker Road, Princeton NJ 08540
phone (609) 921-6748 ext.100 fax (609) 921-6939
research@princetonhistory.org

Research Services Information and Fees

Thank you for contacting the Historical Society of Princeton in regard to your research inquiry. All research inquiries *must* be submitted in writing. Please fill out the attached form as completely as possible and mail, fax, or email it to HSP using the above contact information.

We are happy to provide a variety of research services to our patrons, making use of our diverse and extensive collections. Services include professional **staff-conducted research** as well as appointments for **patron-conducted research** in the case of lengthier special requests. Research requests are usually handled within four weeks and are addressed in the order in which they are received. See fees below.

HSP Staff-Conducted Research

All patrons	First half hour – FREE
HSP Members	\$15/hour, after first half hour
Non-Members	\$20/hour, after first half hour

Photocopying

Letter size (8 ½ x 11)	\$0.35/sheet
Legal size (8 ½ x 14)	\$0.50/sheet

Photo Reproductions

HSP provides reproductions of its photographs, maps, architectural drawings, and manuscript materials.

8 x 10 print	\$40.00
11 x 14 print	\$50.00
16 x 20 print	\$55.00
Scanned image file (tiff file, 300 dpi, via Dropbox)	\$30.00
Scanned architectural drawing or large format map	\$65.00

*use and copyright fees also apply for commercial or publication purposes

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Patron-Conducted Research Appointments (in special cases)

HSP Members	\$10 per appointment
Non-Members	\$20 per appointment

*pricing includes staff time to research, select, and pull relevant materials

Proceeds from HSP's research services benefit the preservation and interpretation of HSP's collection.



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Research Inquiry Form

Date of submission: _____

Full name: _____

Phone number: _____

Address: _____

Email address: _____

Member of HSP? yes no

Occupation (if student, please list school or university): _____

Representing: self business/organization

How did you hear about HSP and its resources?

Type of inquiry:

Real estate/architecture/house history

Object history/3D collections

Princeton institutions/businesses

Albert Einstein

Photo reproductions

Princeton people

Genealogy

Princeton events

African-American/ethnic history

Other

Brief summary of inquiry (if requesting photo reproductions, please list database ID numbers here):

Reason for research:

Please send to:

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